

SAMPLE ILLUSTRATION REQUEST

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EESCRIBE

SAMPLE ILLUSTRATION REQUEST

- **THE ILLUSTRATOR SAMPLE REQUEST - TEMPLATE**
- **UPDATE - TEMPLATE**
- **DECLINING - TEMPLATE**

Make adjustments accordingly, depending on your own needs. This is the project description I used for my chapter book series "THE AMULET OF AMSER - The Case Of The Mona Lisa."

- **THE ILLUSTRATION SAMPLE REQUEST:**

Hi [INSERT ILLUSTRATORS NAME],

I really like the samples provided within your portfolio! I especially like all the details in your illustrations. And your proposed budget would work for me as well.

Since this project will require the awarded party to draw [XX] illustrations, the overall completion rate (yours being%) is very important to me. You are currently on my shortlist of artists I am considering to hire. Would you be willing to provide a quick sketch of the following scene, so I can see if you are a great fit for my children's chapter book? It needn't be very detailed, just a quick sketch, as I don't want to take too much of your time. I've also attached an image of the style I would prefer for any of the characters in my later illustrations. Here is a quick description of the scene:

SAMPLE SCENE:

black and white sketch; boy standing in driveway next to car (car door still open); time of day: dusk, right before sun is setting; boy looking curiously at house in front of him (perspective: corner of majestic house); bushes to the side; dark shadow visible behind bushes

Please view the images I attached to the project description to see what the boy should look like.

Thank you!

[YOUR NAME]

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- **UPDATE TEMPLATE:**

Hi [INSERT ILLUSTRATORS NAME],

Thanks so much for sending me your sample! I am still waiting on some samples. I expect the last one to be sent to me this Saturday. I will contact you as soon as I made a decision.

Thank you!

[YOUR NAME]

- **DECLINING TEMPLATE:**

Hi [INSERT ILLUSTRATORS NAME],

I wanted to thank you again for having taken the time to send me your sample! For this specific children's book, I have decided to go with another artist. Please know that I have multiple bestselling children's books currently on the market, and I am planning on many more to come. I love your drawings; so I am hoping to work with you in the near future for one of my upcoming books!

Many thanks!

[YOUR NAME]